

DISCLOSURE & AUTHORIZATION: THIS NOTICE MUST BE SENT TO THE EMPLOYEE/APPLICANT BEFORE THE EMPLOYER OBTAINS A BACKGROUND CHECK

[LETTERHEAD]

AUTHORIZATION FOR BACKGROUND INVESTIGATION

I understand that [Employer] may obtain or have prepared a consumer report for employment purposes, concerning my prior employment, military record, education, professional licenses, professional affiliations, credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, criminal background, and/or mode of living.

By signing below, I am authorizing [Employer] to obtain a consumer report on me as part of [Employer]'s background screening process. I further authorize [Employer] to obtain additional consumer reports on me for employment purposes at later dates during my employment.

By my signature below, I also acknowledge that [Employer] has provided me with a summary of my rights under the Fair Credit Reporting Act.

SIGNATURE:	DATE:
PRINTED NAME:	D/O/B:
SS#:	